

USU Steward Expectations Document

A USU Steward is the first line of defense for the members of the United Staff Union. Inherent in this phrase is the responsibility of defending our USU Contract to the best of our abilities through representation, education, and internal organizing. The role of a USU Steward can be broken down into the following categories: **Leader, Organizer, Communicator, and Representative.**

As a USU Steward You Agree that:

As a **Leader** of USU, you will be expected to:

- Work in tandem with the Executive Board and other leaders of USU
- Attend Steward and Membership Meetings regularly (missing 3 consecutive meetings in a row without reason means that you have no interest in remaining a steward).
- Checking your email/text messages for important updates regularly.
- Strive to be an example employee

As an **Organizer**, you will be expected to:

- Work with Member Action Team captains
- Welcome new members in your region

As a **Communicator**, you will be expected to:

- Be reasonably available to USU membership
- Assist with meeting reminders, wellness checks and information dissemination to the members in your region.

As a **Representative**, you will be expected to:

- Pursue a foundational knowledge of our USU Contract and understand AFSCME policies/procedures
- Understand the grievance process
- Be willing to assist in enforcing Weingarten Rights